



Minutes of the Monthly Parish Council meeting held at 7:30pm on Wednesday 20<sup>th</sup> November 2024 at the Community Centre.

Morwenstow Parish Council

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1.	Attended by: Cllrs. J Hobbs (Chair), J Phipps, K Boundy, N Steer, K Jones, C Myers, G Worden, J Payne, S. Tilbey and the Clerk – S Rosser.
2.	Apologies for absence were received from: Cllr. R Savage – the Council would like to wish him well in his recovery.
3.	Public Participation: No members of the public were present.
4.	Disclosures: Cllr. Tilbey declared an interest in item 19 – planning application number 2. He left the room during discussion of this item.
5.	Dispensations: No requests were received.
6.	The previously circulated minutes of the Monthly Parish Council meeting held on 16 <sup>th</sup> October 2024 were approved and signed by the Chairman.
7.	Matters arising from the minutes and updates – for information only. <i>The Flagpole is now back in position – thanks are extended to the Parishioners who helped to re-instate it following its repair. Citron hygiene are now swapping the incorrect bin.</i>
8.	To receive a report from our Cornwall Councillor: Shorne Tilbey. <u>Local news</u> : There continues to be open enforcement cases within the Parish, one has been closed but the others continue through the process. Follows are being sought with the officer; but they are currently on leave. Hackmarsh Bridge has continued to be on the radar – the signage that had been removed/damaged has now been reinstated by Cornwall Council. There is currently no funding within the budget to carry out the necessary repairs here – other funding avenues are being explored in relation to this. When the new window opens for the CAP Highway budget – this will be added to that list if nothing comes to fruition sooner. The Parish has the number one spot on the interim CAP1 report of the funds awarded in North Cornwall which is nice to see. A request was made for any issues in the area to be brought forward at the next Police & Crime Commissioner meeting that was due to take place that Friday. <u>Wider news</u> : Full Council are meeting next week – there isn't anything directly affecting Morwenstow on the agenda. Members have been asked to wear their wellies in a support for our Farmers. There are two motions being put forward to government by CC; one in support of Farmers and the recent changed that have been announced. Secondly in relation to community led housing. There are a lot of 106 obligations not being fulfilled at present.
9.	Parish Maintenance and Matters for discussion: <b>a)</b> Parish maintenance & hedges – <b>a reminder is to go in the Hamlets/Website/Facebook of owner responsibilities for maintenance of hedges/verges. Cllr. Boundy noted various issues with different paths in the Parish and resources that could be better placed. Cllr. Boundy is contacting Mark Jewell at CC about this.</b> <b>b)</b> To note completed tree log; <b>checked and signed by the Clerk – nothing to note.</b> <b>c)</b> To note completed playpark log; <b>Cllr. Savage was not in attendance – to be checked at the next meeting. The remedial works are still in hand and being completed by Mr Phipps.</b> <b>d)</b> To note completed overall grounds log; <b>checked and signed by the Clerk.</b> <b>e)</b> To note completed outdoor fitness equipment log; visit requested with Fresh Air Fitness, photos sent of paint issues. <i>The supplier has advised that they offer video appointments with technicians to help rectify the bearing issue during normal working hours. They suggest that the paint needs touching in asap with the pots we were given. Costs have also been provided for more paint. Cllr Hobbs has offered to take a look at the difficult bearing.</i> <b>f)</b> 'Hawker Country' sign; <i>meeting update – Cllr. Hobbs, the Clerk and Alan Rowland met and discussed the sign location. Grid reference/w3w were obtained along with photos and sent to Oliver Jones at CC for approval. OJ is happy with the location. A price has been sought for a sign more locally. This will be approximately £500 including the artwork. Funds have been secured by the History Society/MCC to cover this. Further works on the design can now commence, it is hoped that a first proof will be available in January 2025.</i>
10.	Health & Well Being Project Update: <ul style="list-style-type: none"><li>New access arrangements are necessary - this brings an additional cost. It became apparent that the access will now have to be split for the pump track and the MUGA. The pump track access will be to the left of the training pitch. The MUGA access to the right of the training pitch (between that and the main pitch). This is a grass area so requires further</li></ul>

	<p>stabilisation works to provide all year-round access. The contractor has a left-over product from another job that can be supplied at cost. This would be the most minimal impact and has a cost of £1650 + vat. It is an interlocking grid and is pushed into the ground with a vibrating roller. <b>Resolved to accept the quotation.</b></p> <ul style="list-style-type: none"> <li>James Thomas visited site as planned, he was pleased with what he saw – despite the wet weather. He said that there is a possibility of CC funding the additional cost of the retaining wall. (£8,730 + VAT) rather than eating into reserves. <b>The application has been submitted.</b></li> <li>Applied to the Woodland Trust for a free tree pack as part of the project. <b>The application has been approved – trees will be delivered in 2025.</b></li> <li>Two steering group members have been pricing up ancillary items such as net/goals and storage with a view to making a further funding application. Basketball posts are the biggest expense of the items. An application has been drafted for submission to the lottery ‘awards for all’ fund. Applications take around 12 weeks.</li> <li>The steering group propose to have a ‘soft opening’ when the facilities are ready followed by an ‘official opening’ in the spring of 2025. This will give time to have a response from the application; and have the further necessary items available, along with ironing out any teething issues that may arise.</li> <li>Insurance costs are still awaited from Zurich and have been chased repeatedly. They’ve been advised that the pump track is finished.</li> <li>An additional management committee will need to be formed for the running of the new facilities – <b>agenda item for January 2025.</b></li> <li>EV charging needs to be put into place very soon – <b>agenda item for January 2025.</b></li> <li>Some photos and a video were shown to the Councillors of the works so far. Contractor invoices are now expected for payment.</li> </ul> <p><b>Cllr. Steer kindly agreed to produce the risk assessments for the new installations.</b> Discussion also took place around the official opening and who could be asked to do this. Suggestion was made for a possible Olympian. Cllr. Payne suggested that Charlotte Green is a BMX world championship rider who resides in Cornwall. <b>The Clerk is to see how contact can be made.</b></p>
11.	The Parish Precept was set for the coming year - 2025/26. <i>Councillors had been provided with a forecasted budget for the next financial year by the Clerk prior – this had also been checked by the Chairman.</i> <b>Councillors were invited to debate the required amount and it was proposed by Cllr. Tilbey and seconded by Cllr. Myers to set the precept at £25,000.00.</b>
12	Hamlets review. The six-monthly review took place. Cllr. Boundy reported that more copies are being taken now than previously. With consideration of carbon neutral targets - it was suggested that the Council should set a target date to discontinue printed copies, going back to being online only. This will be for consideration at the next review in 6 months’ time. <b>For the time being; it was resolved to return to the original A5 format from February 2025, and to obtain a comparative quotation from Red Smart Printing in Kilkhampton.</b>
13.	<p>Grant applications from local groups were considered and awarded as follows:</p> <ul style="list-style-type: none"> <li>Woodford Methodist Church - £125</li> <li>Morwenstow Methodist Church - £125</li> <li>Morwenstow Parish Church - £250</li> <li>Morwenstow Community Centre for the Senior Citizens Party - £250</li> <li>Cornwall Air Ambulance - £250</li> <li>Holsworthy Rural Transport – <b>already agreed.</b> This is year 3 of 3 - £250</li> </ul> <p style="text-align: right;">Total - £1250.</p> <p><i>A letter had been received from Bude Stratton Town Council asking the Parish Council to contribute to its new skate park proposals. Regrettably the Council do not have funds available to contribute at this time; however will welcome the Parishioners of Bude &amp; Stratton to our new facilities when they are open.</i> <b>Resolved for the Clerk &amp; Chair to word a suitable response.</b></p>
14.	VE Day Beacon – Thursday 8 <sup>th</sup> May 2025. <b>The Council resolved to participate in this event. Clerk to notify Bruno Peak – Pageant Master for appropriate advertisement.</b>
15.	<p>Morwenstow Parish Council website feedback from gov.uk webinar and update:</p> <p>Following the attendance of the gov.uk webinar – the Clerk proposed that we make the necessary changes to move over to this formalisation. <b>It was resolved to change the website now to a gov.uk domain now and when the new Council is elected/uncontested in May – then the email addresses will be issued to Councillors also.</b></p> <p>Further to the Clerks research into website provider - she recommended that the Council stay with the current provider; due to cost &amp; time restraints. Emphasis will be made to the current provider - on the difficulty of completing some tasks - so that they can address this going forward for all users of their product. Costs will be very similar, the first year will be less because of the £100 funding – <b>Clerk to apply for this.</b></p>
	<p>Policies:</p> <ul style="list-style-type: none"> <li>Safeguarding Policy – review of the safeguarding training attended in October. <i>Councillors present at the recent safeguarding training felt that it was a very useful tool. It was felt that</i></li> </ul>

	<p><i>vulnerable adult safeguarding training would be advantageous. The Councillors would like to review this policy in May with the start of the new council period to include the provision of safeguarding training for all Councillors and contractors. Question raised if one member could be trained sufficiently to train everyone else. <b>Item to be included on May 2025 agenda.</b></i></p> <ul style="list-style-type: none"><li>• DBS checks for all Councillors and the Clerk were proposed going forward for the new Council term. Cost to budget of £400 was included to facilitate this. <b>All in favour of this.</b></li></ul>																
16.	<p>Training available: Number of opportunities within the Training Bulletin – available to all Councillors – see <a href="#">Calendar</a>.</p> <p><b>No opportunities were taken at this time.</b></p> <p><i>Feedback was relayed Cllr. Hobbs from the Heritage, Local Plans &amp; Class Q Development course recently attended. Further information is available on the Cornwall Council website.</i></p>																
17.	<p>Correspondence:</p> <p>* Cornwall Council: Precept; Safer Cornwall; waste and recycling changes; positive planning; planning consultations &amp; appeal notice; CAP meeting details 09.12.2024 ONLINE previous minutes &amp; agendas; Town &amp; Parish Council Newsletter; Monumental Improvement team; telecommunications resilience team; DBS fee increase; Streetworks – Woolley to Gooseham continued closure to 24/01/2025 &amp; Stursdon to Coombe closure 18<sup>th</sup>/19<sup>th</sup> Nov 7:30am – 6pm, Oliver Jones, CIOS Goodgrowth, Affordable housing.</p> <p>* Cornwall ALC: Training opportunities; news round up; Government pay agreement; Parish Council domain service helper webinar; Finance briefing slides; AGM reminder and papers; training calendar update and how to make the outdoors accessible to all.</p> <p>* NALC – Events; Newsletters; CEO Bulletin; * Bruno Peek – VE Day celebrations * Fresh Air Fitness * Grant Applications – various * H &amp; WB Project various * Citron hygiene * Lanteglos by Fowey – re housing allocation * Captain Peter Elliott re Newquay Airport/Cornwall Council * Website – various emails and paper correspondence</p> <p>* Newsletters and updates from Information Commissioners Office; HMRC; Rural Service Network; South West Coast Path; Volunteer Cornwall, NHS Cornwall &amp; IoS,</p> <p>* Parishioner emails re: planning/ playing field damage. * Piran Services – offer to complete Parish maintenance.</p> <p><b>Correspondence since agenda publication:</b></p> <p>*CC – Christmas waste and recycling dates * CAP1 Interim report – we are case study number 1! * Telephony outage presentation * Planning system works – 4-9pm Friday 22<sup>nd</sup> November</p> <p>C. Cllr. Tilbey – Highway budget/Hackmarsh bridge &amp; D &amp; C Crime Panel meeting details * Visit Cornwall 2025 Summit press release * Woodland Trust – successful bid notification.</p> <p>CALC – National Insurance increase info request – <b>responded to and included in next year’s budget</b></p> <p>-Consultations: <b>Feedback to the Clerk for record keeping.</b></p> <p>Hedgerow Maintenance – 10<sup>th</sup> December deadline – <b>Cllr Jones to respond.</b></p> <p>Remote attendance/proxy voting for meetings – 19<sup>th</sup> December deadline – <b>Cllr Hobbs to respond.</b></p> <p>Burial and Cremation reform – 9<sup>th</sup> January deadline – <b>Clerk to respond.</b></p>																
18.	<div><div><p>Finances:</p><ul style="list-style-type: none"><li>• The accounting spreadsheet had been distributed to Councillors prior to the meeting. All payments were agreed as per the schedule. The invoices were checked and initialled by Cllr. Hobbs, the cheques were signed and initialled by Cllrs. Boundy &amp; Phipps. Cllrs. Steer &amp; Worden checked and signed the bank statements.</li></ul><p><i>Invoices paid were as follows:</i></p><p>Aquiss – Broadband: £32.00; Parish Magazine Printing – Hamlets: £61.87; Chadds – Paper towels: £21.49; PSJ Garden Services – Noticeboard repairs/Aunt Amy’s Garden/Playing Field maintenance: £2,917.00; D&amp;I Bridgman – Noticeboard repair materials: £252.52; Mrs S Francis – Duckpool Toilets 2024: £1,581.00; Morwenstow Community Centre Committee – Room hire/storage: £152.00.</p><ul style="list-style-type: none"><li>• The budget was reviewed as part of the above along with the precept setting.</li><li>• Mrs Joyner is happy to be the internal auditor for the Council again at the same cost. <b>Resolved to appoint Mrs Joyner for the 2025 internal audit.</b></li></ul><p>It was resolved to explore online banking in the new life of the next Council. <b>Item for May 2025 agenda.</b></p></div><div><p><b>Bank reconciliation at 31<sup>st</sup> October 2024</b></p><table><tr><td>Balance as at 30/09/2024</td><td>- £ 72,857.35</td></tr><tr><td>Plus income: LMP/SWCP repay &amp; transfer from savings</td><td>- £ 14,282.45</td></tr><tr><td><b>Less expenditure</b></td><td><b>- £ 4,903.20</b></td></tr><tr><td>Balance as at 31/10/2024</td><td>- £ 82,236.60</td></tr><tr><td>Bank statement as at 31/10/2024</td><td>- £ 82,236.60</td></tr><tr><td><b>Less outstanding payments</b></td><td><b>- £ 357.19</b></td></tr><tr><td>Business reserve balance as at 31/10/2024</td><td>- £ 298.45</td></tr><tr><td><b>Total funds held as at 31/10/2024</b></td><td><b>- £ 82,177.86</b></td></tr></table></div></div>	Balance as at 30/09/2024	- £ 72,857.35	Plus income: LMP/SWCP repay & transfer from savings	- £ 14,282.45	<b>Less expenditure</b>	<b>- £ 4,903.20</b>	Balance as at 31/10/2024	- £ 82,236.60	Bank statement as at 31/10/2024	- £ 82,236.60	<b>Less outstanding payments</b>	<b>- £ 357.19</b>	Business reserve balance as at 31/10/2024	- £ 298.45	<b>Total funds held as at 31/10/2024</b>	<b>- £ 82,177.86</b>
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19.	<p>Planning: <b>Planning Partnership:</b> Update from Cllr. Worden <b>if available.</b> Cllr. Worden expect to have information to share in January.</p> <p><i>Applications received for consultation by members to agree a consultee response to be submitted to Cornwall Council:</i></p> <p><b>P1 was not consulted on as it had already been decided and issued as approved.</b></p>																

	<p><b>P1 –<a href="#">PA24/08201</a>  </b> Non-material amendment in relation to decision notice PA23/08701 dated 21/12/2023, namely 1) Amendments to fenestration on east elevation of dwelling. 2) Amendments to fenestration on north elevation of garage.   Lowena Woodford Bude Cornwall EX23 9JD  <b>No comments were made.</b></p> <p><b>P2 –<a href="#">PA24/07854</a>  </b> Part two storey and single storey rear extensions   2 Jacques Cottages Shop Morwenstow Bude Cornwall EX23 9SH  <b>MPC Comments:</b> Morwenstow Parish Council support this application; finding it to fall well within the street scene. The Council would like to recommend that any materials used are sympathetic to the surroundings. Thank you.</p> <p><b>P3 –<a href="#">PA24/07848</a>  </b> Single Storey Annexe   Land At Hawkers Drive Morwenstow Bude Cornwall EX23 9FF  <b>MPC Comments:</b> Morwenstow Parish Council support this application. Thank you.</p> <p><b>No further planning applications were discussed.</b></p> <p><b>Enforcement updates – <i>if available</i>.</b> The officer is on leave at present – re ‘Gladwish parcels’ – an update was provided within C.Cllr. Tilbeys report.  The static caravan in the Woolley lay-by has also now been reported for enforcement.</p> <p>For information only:</p> <ul style="list-style-type: none"> <li>• <b>Appeal notification:</b>  PA24/00899 - The erection of an agricultural storage shed. Land At Shop Bude EX23 9SQ  Appeal ref: APP/D0840/W/24/3353178</li> <li>• <b>Awaiting decision:</b>  <a href="#">PA24/04836</a>   Change of use to retirement livery, equestrian use, proposed field shelter, rural/equestrian worker's dwelling, formation of new parking area and associated works   Land North West of Valley View Morwenstow Bude Cornwall.  <a href="#">PA24/01318</a>/PREAPP   Pre-application advice for proposed dwelling in lieu of Class Q approved barn conversion.   Land North of Brownspitt Farm Gooseham Bude Cornwall EX23 9PH.</li> <li>• <b>Cornwall Council Decision Approved/Withdrawn/Refused: None</b></li> </ul> <p><b>Pre-Application Advice given:</b>  <a href="#">PA24/01102/PREAPP</a>   Pre application advice for dwelling   Hillcrest Woodville Road Woodford Bude Cornwall EX23 9JF.</p>
20.	Date of next monthly meeting – <b>Wednesday 15<sup>th</sup> January 2025</b> ; <i>unless a planning meeting is required before that.</i>

With there being no further business – the Chairman closed the meeting at 2123 hours.